

August 23, 2023

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on August 23, 2023 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the August 8, 2023 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Fire Department:

- Mr. Blanton reported on behalf of the Fire Dept that the issue with New Power Cot has been taken care of and is working properly.

Guest comments:

- Mr. Chris Romero with his son Aden attended tonight’s meeting to introduce himself and to ask for help from the trustees regarding a piece of property he is looking into purchasing in Salem township. There are issues with the alley way on the property. Mr. Blanton said that this really isn’t a Trustees issue – it’s a real estate issue. He asked Mr. Blanton if he would look into it and try to help him. He said he would.
- Greg Gatman said that there have been houses on his street doing repairs and curious if they have pulled permits for the type of work they are doing. He was given the zoning inspectors phone number and asked to call her to confirm.
- Jerry Martin attended tonight’s meeting to say there is a stray dog loose around his property. Mr. Kilburn said that the dog warden is aware of the situation.
- Kathleen Appleton attended tonight’s meeting to report that her husband went to the Salem township Library and he wanted the Trustees to know that they were very helpful.

Zoning:

- Mr. Kilburn reported that he has concerns about our zoning inspector representing the Township in the manner it should be represented. He feels that she has too much going on to do her job at the township. Mr. Kilburn made a motion to remove Stephanie Austin from her position as Salem Township Zoning Inspector. Mrs. Ramsey stated that we need to have someone else to transition in the position before we let her go. Mr. Blanton agrees with Mrs. Ramsey. He has concerns of not having someone in the position.

Vote: Mr. Blanton – nay Mrs. Ramsey - nay Mr. Kilburn – yea

Trustee Heath Kilburn Reported – Nothing at this time

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Trustee Ralph Blanton Reported:

- Received a phone call complaining about too many vehicles at 4070 Traude. He passed it on to the zoning inspector. Mrs. Ramsey received a call as well and looked into it and the vehicles are licensed with current tags.
- All signage has been ordered, received and installed. 30mph signs, no parking signs, Elderly crossing signs
- Limbs on S. Waynesville have been cut back. Arm mower is being used as well.
- WC Building Dept has approved the drawings for the New Maintenance Bldg. Next step we need contractors to bid the work. Inside work first and then concrete to be separate bid.
- Sent letter to WC Building Department asking them to waive permit fees.

Trustee Susan Ramsey Reported:

- Received notice from Warren County Commissioners. The public hearing to consider proposed text amendments to the existing Requirements and Standards for the Design and Construction of Streets and Roadway Facilities in Warren County on August 22, 2023 at 9am has been rescheduled for Aug 29th, 2023 in the Commissioners meeting room. Located at 406 Justice Dr., Lebanon, OH Mr. Kilburn said that he will try to make the meeting

Cemetery updates: None at this time

Fiscal Business: Vicky VonHolle, Fiscal Officer

- Reported that the 2021-2022 audit has started.
- Presented the trustees with payroll and bills that are ready for payment. Mrs. Ramsey made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 7:59pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea